

SYDNEY TRAMWAY MUSEUM
COMPETENCY DATA COLLECTION FORM

COMPETENCY DATA COLLECTION

With the new Rail Safety Act in force, all workers at the Sydney Tramway Museum (STM) must have a Certificate of Competency, by the end of 2010, to perform any work at the Sydney Tramway Museum.

Consequently STM will be issuing a Certificate of Competency for the following:

- *Rail Safety Worker* - provided the member attends the Rail Safety Watcher and Track Awareness;
- *Vehicle Maintainer* - to cover all work performed in the maintenance, construction and inspections of the STM vehicles;
- *Infrastructure Worker* - to cover all work performed in the maintenance, construction and inspections of the infrastructure. This includes such things as track maintenance and inspections, overhead maintenance and inspections, maintenance of lawns and gardens, maintenance of bush, etc. from the right of way (eg. Mowing, poisoning, tree lopping, etc);

As well as the above activities, a list of other items will need to be maintained of the skills and activities such as forklift ticket, welding, etc.

The questionnaire below, is designed to discover the skills, etc. that you may have and use or could use at the STM. There maybe skills that you don't currently use at the STM but maybe helpful to the Museum, so please put them on this form.

To ensure that our records are up to date can you please provide your name, address, etc as the Rail Safety Act states that STM must keep the members details up to date.

Name		Membership No.	
Postal Address			
Address - Line 1			
Address - Line 2		Post Code	
Residential Address (if the same as the postal address - please put As Above)			
Address - Line 1			
Address - Line 2		Post Code	
E-mail Address			
Home Phone #			
Mobile Phone #			

Thank you for your participation
The Rail Safety Management Team

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Name	0	Membership No.	0
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<u>Qualifications</u>	<u>Degrees, Certificates, Licences, Trades, etc</u>	Cert. Attached	Year obtained

<u>Skills, experience or interest which may be useful at Sydney Tramway Museum.</u>

<u>Other Competencies available to STM</u>	How long performing the skills

Supervisor's Name	Membership No.
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<u>Competencies need to perform work at Sydney Tramway Museum (to be completed by the supervisor)</u>

Supervisor's Signature	Date
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Please see other side

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Name		0	Membership No.	0
<u>Member to list any other comments or background interests which may be useful to the Museum</u>				

<u>Rail Safety Training</u>				

<u>OFFICE USE</u>				

RSMT Signature		Mem.#	Date
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Name	0	Membership No.	0
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Plant Operator

These competencies will be recorded in a Works Authorisation List only - similar to the one used to record the various tramcars that the Traffic Staff are qualified for.

The competencies to be covered in this area are:

i. Coach builder (date of qualification and with which organisation);	Date of Qual.	
Organisation:		
ii. Forklift operator (licence number and expiry date to be recorded on the COC records).	Licence #	
	Expiry Date	
iii. Overhead crane operator;	Licence #	
	Expiry Date	
iv. Plumber (licence number and expiry date to be recorded on the COC records).; and	Licence #	
	Expiry Date	
v. Electrician (licence number and expiry date to be recorded on the COC records).	Licence #	
	Expiry Date	
vi. Bus driver (must have the relevant RTA level of licence);	RTA Licence #	
	Licence Class	
	Expiry Date	
vii. Yellow Truck operator (must have the relevant RTA level of licence);	RTA Licence #	
	Licence Class	
	Expiry Date	

viii. Competencies which no formal qualifications is needed just training experience with its use of the equipment at STM. All these should require instruction prior to use

PLEASE TICK THE BOX IF APPROVED TO USE THE MACHINERY BELOW

a. Bucket truck operator;	
b. Tower wagon operator;	
c. Tractor/slasher operator;	
d. Weed Sprayer rail unit;	
e Diesel Compressor;	
f. Air Tools;	
g. Chain saw;	
h. Pendent crane;	
i. Welder;	
j. Workshop lifting jacks;	
k. Other machinery which requires the operator to start with a key before use	

(it is assumed that that holding a key is the authorisation for use).

Guillotine	
Band Saw	

Please list other equipment

l. Bus conductor.	
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Supervisor's Name	Membership No.	
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