

# Document Control Record

## 1. Document Details:

Name: BODY MAINTENANCE SCHEDULE

Number: STM6088

Version Number: 1.1

Document Status:  Working Draft

Approved for Issue

Archived

Next Scheduled Review Date: \_\_\_\_\_

## 2. Version History:

Version Number	Date	Reason/Comments
1.0	20/12/2006	Initial draft
<u>1.1</u>	<u>03/09/2008</u>	<u>Modify form to suit our requirements</u>

Approved by \_\_\_\_\_ Signature & Date \_\_\_\_\_

## 3. Distribution List

Position	Date	Copy Issued (Yes/No)	Copy No.	Received
Rail Safety Manager		Y	1	



# SYDNEY TRAMWAY MUSEUM

## BODY MAINTENANCE SCHEDULE

BMS 1

Car No.: \_\_\_\_\_

Date: \_\_\_\_\_

**CHECK DEFECTS BOOK FOR ANY RELEVANT INFORMATION  
BEFORE COMMENCING WORK**

**ENSURE CAR IS SAFE BEFORE COMMENCING INSPECTION**

<b>STEP</b>	<b>ITEM</b>	<b>INITIAL</b>
	<b><u>ABOVE FLOOR CHECKS</u></b>	
1	Check the Roof Access Steps and Platforms are in good condition and secure. Check condition of Roof Gutters and drains.	
2	Inspect Roof for any obvious damage to, or deterioration of Roof covering.	
3	Check the condition of the Trolley Bridge Plank and Support Timberwork; inspect Main Traction Cable Roof Duct or Cleats.	
4	Check all Grab Rails are fitted and secure.	
5	Inspect outside of the tramcar for any loose or missing Mouldings, Strips, Panels, Screws, etc.	
6	Check the condition of external Conductor's Bell Cord/Straps and Repair/Replace as necessary.	
7	Inspect all Footboards, Hinges, and Steps for loose or missing Tread Plates and general condition.	
8	Check all Doors and Blinds for condition and Freedom of operation.	
9	Inspect all windows for General condition and freedom of movement where applicable	
10	Check all Platforms and floors for any defects and general condition.	
11	Inspect all Seats for condition and defects. Particularly check the Timber Seat Slats for broken or splintered slats.	
12	Check the condition of interior Panelling, Timberwork, Trim, Advertising Racks, etc.	
13	Inspect Ceiling for condition and any obvious signs of Water leaks.	
14	Check the condition of Standee Straps and Repair/Replace as necessary	
15	Check the condition of Internal Conductor's Bell Cord, where fitted, and Repair/Replace as necessary	
16	Check the operation of Conductor's Bell	
17	Inspect and test all Destination Mechanisms for condition and ease of operation.	
18	Check the condition of Destination Blinds.	
19	Inspect and test all Route No. Mechanisms and Displays for condition and ease of operation.	
20	Check that Bumpers are secure and for signs of damage.	
	<b><u>UNDER FLOOR CHECKS</u></b>	
21	Check the operation of Driver's Warning Gong	
22	Check the condition and operation of Lifeguards.	

**SYDNEY TRAMWAY MUSEUM**

**BODY MAINTENANCE SCHEDULE (CONT'D)**

BMS 2

Car No.: \_\_\_\_\_

Date: \_\_\_\_\_

**CHECK DEFECTS BOOK FOR ANY RELEVANT INFORMATION  
BEFORE COMMENCING WORK**

**ENSURE CAR IS SAFE BEFORE COMMENCING INSPECTION**

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Serviced By: \_\_\_\_\_

Signature: \_\_\_\_\_

Membership No.: \_\_\_\_\_