

# Document Control Record

## 1. Document Details:

<b>Name:</b>	CONDUCTOR THIRD LETTER	
<b>Number</b>	STM6049	
<b>Version Number:</b>	1.4	
<b>Document Status:</b>		Working Draft
	X	Approved for Issue
		Archived
<b>Next Scheduled Review Date:</b>		

## 2. Version History:

Version Number	Date	Reason/Comments
1.0	14/08/2007	Initial draft
1.1	15/10/2007	Heading Changed
1.2	20/03/2011	Amended for new Traffic Manager
1.3	12/03/2012	Changed the name of the sender of the letter
1.4	04/06/2014	Corrected the address

Approved by ..... Signature & Date .....

## 3. Distribution List

Position	Date	Copy Issued (Yes/No)	Copy No.	Received
Rail Safety Manager		Y	1	

**TRAINING AND ASSESSMENT COMMITTEE**

P.O. Box 103, SUTHERLAND. NSW 2232

SYDNEY TRAMWAY MUSEUM

Training No. .....

...../...../.....

Dear Member,

RE: Conductor Training Course.

The Training and Assessment Committee is pleased to acknowledge that you have progressed in the Conductor Training Course to the final stage of Conductor training.

This final stage is for the purpose of obtaining an authorisation from the Board of Directors to permit you to act as a Conductor on the Society's trams.

As you have now completed the mandatory number of training runs on passenger trams in traffic to a satisfactory standard, please answer the enclosed questions.

A total of twelve (12) questions have been set and candidates are expected to attempt all questions. Answers should be numbered to correspond with the questions and be typed or written in a legible manner. Grammatical accuracy will not be a major importance.

You are asked to identify your answer sheets by writing your name at the top right hand corner.

On this occasion, please send your reply direct to the undersigned at:  
1/2 Petrel Place, Blackbutt. N.S.W. 2529.

Yours faithfully,  
For and on behalf of the Training and Assessment Committee.

Per .....  
Bob Cooper

Encl: Examination questions – 1 page.