

Document Control Record

1. Document Details:

Name: BODY MAINTENANCE SCHEDULE

Number STM6088

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Approved for Issue

Archived

Next Scheduled Review Date:

2. Version History:

Version Number	Date	Reason/Comments
1.0	20/12/2006	Initial draft
1.1	03/09/2008	Modify form to suit our requirements
1.2	22/08/2012	Amended the listing

Approved by

Signature & Date

3. Distribution List

Position	Date	Location of Documents
Rail Safety Manager		Original held on GOOGLE secure Website
STM WEB SITE		Updated regularly and put onto the STM Web site.
STM Office		STM Office Computer
STM Office		STM Office cupboard

SYDNEY TRAMWAY MUSEUM

BODY MAINTENANCE SCHEDULE

BMS 1

Car No.: _____

Date: _____

**CHECK DEFECTS BOOK FOR ANY RELEVANT INFORMATION
BEFORE COMMENCING WORK**

ENSURE CAR IS SAFE BEFORE COMMENCING INSPECTION

STEP	ITEM	INITIAL
	<u>ABOVE FLOOR CHECKS</u>	
1	Check the Roof Access Steps and Platforms are in good condition and secure. Check condition of Roof Gutters and drains.	
2	Inspect Roof for any obvious damage to, or deterioration of Roof covering.	
3	Check the condition of the Trolley Bridge Plank and Support Timberwork; inspect Main Traction Cable Roof Duct or Cleats.	
4	Check all Grab Rails are fitted and secure.	
5	Inspect outside of the tramcar for any loose or missing Mouldings, Strips, Panels, Screws, etc.	
6	Check the condition of external Conductor's Bell Cord/Straps and Repair/Replace as necessary.	
7	Inspect all Footboards, Hinges, and Steps for loose or missing Tread Plates and general condition.	
8	Check all Doors and Blinds for condition and Freedom of operation.	
9	Lubricate Door mechanisms, hinges and runners including the door motors	
10	Inspect all windows for General condition and freedom of movement where applicable	
11	Check all Platforms and floors for any defects and general condition.	
12	Inspect all Seats for condition and defects. Particularly check the Timber Seat Slats for broken or splintered slats.. Lubricate as required	
13	Check the condition of interior Panelling, Timberwork, Trim, Advertising Racks, etc.	
14	Inspect Ceiling for condition and any obvious signs of Water leaks.	
15	Check the condition of Standee Straps and Repair/Replace as necessary	
16	Check the condition of Internal Conductor's Bell Cord, where fitted, and Repair/Replace as necessary	
17	Check the operation of Conductor's Bell	
18	Inspect and test all Destination Mechanisms for condition and ease of operation.	
19	Check the condition of Destination Blinds.	
20	Inspect and test all Route No. Mechanisms and Displays for condition and ease of operation.	
	Check that Bumpers are secure and for signs of damage.	
21	<u>UNDER FLOOR CHECKS</u>	
22	Check the operation of Driver's Warning Gong	
	Check the condition and operation of Lifeguards.	

SYDNEY TRAMWAY MUSEUM

BODY MAINTENANCE SCHEDULE (CONT'D)

BMS 2

Car No.: _____

Date: _____

**CHECK DEFECTS BOOK FOR ANY RELEVANT INFORMATION
BEFORE COMMENCING WORK**

ENSURE CAR IS SAFE BEFORE COMMENCING INSPECTION

COMMENTS: _____

Serviced By: _____

Signature: _____

Membership No.: _____