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# SYDNEY TRAMWAY MUSEUM

## TRAM DRIVER ASSESSMENT REPORT

MARCH 2016 MAY 2020

**SYDNEY TRAMWAY MUSEUM**

# Document Control Record

**1. Document Details:**

**Name:** Driver Assessment Report

**Number** STM6053

**Version Number:** 1.23

**Document Status:**  Working Draft

Approved for Issue

Archived

**Next Scheduled Review Date:** .....

**2. Version History:**

Version Number	Date	Reason/Comments
1.0	15/09/2014	Initial issue
1.1	31/03/2016	Amended Distribution List format and document number
1.2	31/08/2016	Added more Test Criteria
1.3	26/05/2020	Corrected the document title

**Approved by** ..... **Signature & Date** .....

**3. Distribution List**

Position	Date	Location of Documents
Rail Safety Manager		Original held on GOOGLE secure Website
STM WEB SITE		Updated regularly and put onto the STM Web site.
STM Office		STM Office Computer
STM Office		STM Office cupboard

**SYDNEY TRAMWAY MUSEUM**  
**DRIVER ASSESSMENT REPORT**

Date of Assessment \_\_\_\_\_

Tram Car No. \_\_\_\_\_

Type/Class: \_\_\_\_\_

Tram Line: Sutherland  Royal National Park

Weather Conditions: \_\_\_\_\_

Driver's Name: \_\_\_\_\_

Member No. \_\_\_\_\_

Deficiency Category (A B C) \_\_\_\_\_

Passed / Failed (please circle)

Deficiency category = A: Significant omission of criteria; B: Significant number of minor deficiencies;  
C: Single or isolated deficiency.

Comments

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Examiner's Name \_\_\_\_\_

Member No. \_\_\_\_\_

Examiner's Signature \_\_\_\_\_

**TESTING CRITERIA**

**1. DRIVING EQUIPMENT**

Driver has correct driving tools,  
Driver has performed or demonstrated the Pre trip inspection.

**2. SPEED**

Showed control of speed during the trip.

**3. CHANGING ENDS**

Performed the correct procedure when changing ends.

**4. SECURING UNATTENDED TRAM**

Brakes to be fully applied before removing handle.  
Chock in front of leading wheel at downhill end\*  
Driving tools to be put in a secure place until needed.

**5. OVERALL ABILITY AND ATTENTION TO DUTY.**

Check facing points and that tram is following correct path  
Maintain control of tram during the trips.  
Pays attention to driving – not distracted  
Stable tram correctly.

**6. EMERGENCY PROCEDURES**

Driver to explain the 4 emergency braking  
Procedures.

*To be handed to the Rail Safety Manger for updating Traffic Authorisation list (STM6121)*

Office Use only

Driver Assessment Report Number: DAR \_\_\_\_\_