



SYDNEY TRAMWAY MUSEUM

POSITION DESCRIPTION FOR NON-TRAFFIC TRAM DRIVER

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SYDNEY TRAMWAY MUSEUM

Document Control Record

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2. Version History:

Version Number	Date	Reason/Comments
1.0	10/01/0207	Initial draft
1.1	31/03/2016	Amended Distribution List format and document number

Approved by _____ **Signature & Date** _____

3. Distribution List

Position	Date	Location of Documents
Rail Safety Manager		Original held on GOOGLE secure Website
STM WEB SITE		Updated regularly and put onto the STM Web site.
STM Office		STM Office Computer
STM Office		STM Office cupboard

SYDNEY TRAMWAY MUSEUM

Position Description

Position title

Business Unit

Non-Traffic Tram Driver

Traffic Department

General

Applies to those members who are authorised by the Board to drive any of the Society's trams or other vehicles but not in Traffic (i.e. non passenger carrying capacity).

Main Responsibilities of the position

The main responsibilities and duties of this position are:

- The Safety of the Public shall be the first and most important duty of every driver;
- To read the Tramway Traffic notice board prior to commencing each shift to ascertain any special or altered requirements related to that shift;
- For the safe running of the tram, for properly operating its mechanism and must, if any repairs are required, report the same to the officer-in-charge;
- For the use and safekeeping of the driving equipment and on leaving the tram must remove all such equipment and stow same in a secure place;
- To be fully satisfied that facing points are in proper position before passing over them;
- Before taking a tram out of the tram shed, the Driver will check the vehicle and its equipment as per the Tramway Handbook;
- To keep the tram, whilst running, under such control as will enable it to be pulled up clear of trams or other obstructions in advance;
- Towing and pushing disabled trams; and
- At all times between sunset and sunrise, each tram must be operated with the correct head lamp and red tail light on the rear end burning, and the car interior lights on.

Qualifications and Experience

Members:

- Who have reached the age of 18 and passed the required Driver training and examinations;
- Who have passed the required health checks;
- Good physical and psychological health in order to maintain vigilance when performing shunting activities;
- Good hearing and speech to communicate by various means; and
- Current Tram Drivers who are over 65 years of age may be required to supply, to the Board, proof of their ability to control a tram or other vehicle before being granted status of Driver.

APPROVED

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NAME

DATE

SIGNATURE