

SYDNEY TRAMWAY MUSEUM
HAZARD REPORTING FORM

If the risk is M or higher, then this risk must be added to the site's risk/hazard register.

Future Improvements: What could be done to reduce this risk?	Who will do?	Due By Date:	Completed? (Yes/No)

Measure of Risk Level

Key	Risk Level	Action
E	Extreme Risk	Immediate action required
H	High Risk	Committee of Management attention required
M	Moderate Risk	Specification of Manager/Officer responsibility required
L	Low Risk	
VL	Very Low Risk	Manage by routine procedures

Risk Analysis Matrix

Likelihood Label	Consequence Label						
	A Almost Certain or Imminent)	B (Highly Likely)	C (Likely or Could Occur)	D (Not Likely, but Possible)	E (Unlikely)	F (Rare Event)	G Extremely Rare Event)
1 Catastrophic Event)	E	E	E	H	H	H	M
2 (Fatality)	E	E	H	H	H	M	L
3 (Serious or	E	H	H	H	M	L	L
4 (Lost Time Injury)	H	H	M	M	L	L	VL
5 (First Aid Injury)	H	M	M	L	L	VL	VL
6 (Minor Injury)	M	M	L	L	VL	VL	VL
7 No Injury Incident)	L	L	L	VL	VL	VL	VL

***Likelihood** – The combination of the probability of the incident, resulting from a hazard, occurring and exposure of people, the environment, the plant or equipment and/or business with the current controls in place.*

***Potential Consequence** – the possible extent of which harm is caused to people, environment, damage to plant and equipment or loss of income either immediately after or over an extended period resulting from potential incident due to a hazard.*