

SYDNEY TRAMWAY MUSEUM
HAZARD REPORTING FORM

Document Control Record

1. Document Details:

Name: HAZARD REPORTING FORM
Number: STM6030
Version Number: 1.~~3~~4

Document Status: Working Draft
 Approved for Issue
 Archived

Next Scheduled Review Date:

2. Version History:

Version Number	Date	Reason/Comments
1.0	14/08/2007	Initial issue
1.1	31/08/2008	Amended Risk Analysis matrix to be same as Risk Register
1.2	01/10/2008	Added the Risk profile after Future Improvements
1.3	01/12/2008	Minor alterations to the form
<u>1.4</u>	<u>27/2/2010</u>	<u>Changed the Risk Matrix.</u>

Approved by _____ **Signature & Date**

3. Distribution List

Position	Date	Copy Issued (Yes/No)	Copy No.	Received
Rail Safety Manager		Y	1	

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Future Improvements: What could be done to reduce this risk?	Who will do?	Due By Date:	Completed? (Yes/No)

Risk: With future controls in place, what is the remaining risk?
 Consequence _____ + Likelihood _____ = Risk _____
If the risk is M or higher, then this risk must be added to the site's risk/hazard register.

Risk Analysis Matrix

			Likelihood				
Criteria for medium Tourist and Heritage Railway Operation (10 – 100 rail safety workers)			Less than once every 10,000 years	Less than once every 1,000 years	Once every 100 to 1,000 years	Once every 10 to 100 years	Once every 1 to 10 years
			Theoretically possible but not heard of	Has happened in rail industry – very unlikely in this organisation	Heard of in heritage railway operations, but unlikely in this organisation	Some Reports for heritage railway operations. Happens every year in the rail industry	Expected in this organisation every year or every few years.
Phrase	Consequence		1	2	3	4	5
Catastrophic	Multiple fatalities	A	A1	A2	A3	A4	A5
Critical	1 fatality (2-10 serious injuries)	B	B1	B2	B3	B4	B5
Major	1 serious injury (more than 1 notifiable injury)	C	C1	C2	C3	C4	C5
Minor	1 or more minor injuries	E	D1	D2	D3	D4	D5

High level (intolerable)
 Mid Level (control)
 Low Level (acceptable)